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SECURITY NEWS

IT'S YOUR SECURITY

Shred Everything or Risk Everything

Several years ago the U.S. Supreme Court affirmed that anyone could go through your garbage and claim it as their own. Imagine the impact on your business if a competitor decides to go “dumpster diving” behind your business. What do your employees throw away every day?

Pink Phone Messages

As a test, collect all of the pink phone message slips that are thrown into your company wastebaskets for one week. Review them and imagine what your competition could do with the simple information contained on these slips.



Letter Drafts

People will often produce multiple copies of a letter before the final draft is mailed and a copy is filed.

What about all of the other less than perfect copies that were produced? Where are they?

Sales Reports

What about all of those reams of sales reports that are produced and distributed? Does every one get filed or do a few end up in wastebaskets?

With enough of this type of information, your competitors would be well equipped to adversely effect your business. The simple solution is to equip each of your employees with a personal shredder. That way if your competition decides to go “dumpster diving” the only thing they will find is your empty yogurt cups and a lot of really messy packing material!